

Toyo Eiwa University
Application Instructions for Exchange Students



Dear Prospective Exchange Students,

Greetings from Toyo Eiwa University (TEU)!

We are pleased that you have been nominated for TEU exchange program by your home institution. Please read the following instructions carefully and prepare your application documents. If you have any questions, please feel free to contact us (kokusai@toyoeiwa.ac.jp). We look forward to receiving your application!

Sincerely,

Center for International Programs (CIP)

Toyo Eiwa University

Application Documents

Please submit ALL the following documents without delay. Application documents must be submitted to TEU through exchange program coordinator at your home institution.

1. Application Form *
2. Statement of Purpose
3. Official College Transcript
4. Letter of Recommendation
5. Student Medical Certificate *
6. Certificate of Immunization *
7. Certificate of Bank Balance
8. Copy of Passport
9. Application for Certificate of Eligibility *
10. Two ID photos (4 X 3 cm)
11. One ID photo (3 X 2.5 cm)

* Please fill out the designated forms.

※After accepted by Toyo Eiwa, you are required to submit a copy of certificate of travel insurance

VISA

Once you have been accepted, TEU will apply for your Certificate of Eligibility (CoE) to the Immigration Bureau. CoE will be sent to your home institution as soon as it arrives from the Immigration Bureau. Once you receive it, please apply for your student visa at the Japanese Embassy or Consulate. It may take a few days to a few weeks to issue a visa, depending on the

country where you apply for it.

*Please note that Japanese nationals, including those with dual nationality, must enter Japan as a Japanese national with a Japanese passport. If you do not have a Japanese passport, please apply for it at a Japanese Embassy or Consulate.

Schedule

	Spring Admission	Fall Admission
Application Deadline	October 31	March 31
Notification of Admission	Mid-December	May
Housing Application Deadline	Mid-January	Late June
TEU will send a Certificate of Eligibility (CoE) to your home institution.	February	July
Welcome & Orientations for Exchange Students	Early April	Mid-September
Classes start	Early April	Mid-September
Examinations & End of Semester	Early August	Late January

Housing

Although TEU does not own any dormitories either on- or off-campus, we will assist you in finding off-campus accommodation. Housing information and application materials will be sent to your home institution once you have been accepted as an exchange student.

Toyo Eiwa University Scholarship for Exchange Students

You will be able to apply to for TEU Scholarship for Exchange Students after you are accepted as an exchange student. Once you have passed through a screening process, you will receive 50,000 yen per month during the period of your enrollment at TEU not exceeding 11 months.

Living Expenses

The following is estimated monthly living costs of attending TEU as an exchange student. In order for a CoE to be issued by the Immigration Bureau, you are required to submit evidence that you have at least ¥120,000 / month for the expected period of stay.

Off-campus Housing	¥65,000 – 75,000 / month
	* Entrance fee and deposit may also be necessary.
Food	¥40,000+ / month
Transportation	¥7,200 – 15,000+ / month
National Health Insurance	¥1,500+ / month
Books and Materials	¥7,000+ / semester
Cellular Phone	¥5,000+ / month
Miscellaneous	¥15,000 / month